

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

June 13, 2023

MINUTES

In attendance

Mayor **Max Taylor**. Aldermen - **Randy Burkey, Rebecca Chandler, Norma Finnen, Kendall Walker**. Secretary - **Kelli Burkey**.
Absent Alderman - **Jim Barrington**.

Mayor **Max Taylor** called the meeting to order at 6:02 PM
Randy Burkey gave the invocation.

Agenda

Last Meeting:

Minutes for May were reviewed and approved.

Motion made to accept May Minutes by **Randy Burkey** and seconded by **Rebecca Chandler**. Motion carried and approved by majority vote.

Bills to be paid / Financial Report:

Bills to be paid were discussed and reviewed as follows:

1. Check for \$250.00 to Steve Robinson for June 2023 lawn service
2. Check for \$100.00 to Kelli Burkey for secretarial/treasurer services
3. Check for \$1,485.32 to Max Taylor for reimbursement of supplies and Waco Tribune ad for Depository Services
4. Corbet Water Supply electronic debit of \$39.89
5. Hudson Energy electronic debit of \$10.51 (security light account)
6. Hudson Energy electronic debit of \$71.39 (building account)

Financial Statements were reviewed and discussed as provided by **Kelli Burkey**.

Attention was brought to the \$20K deposit in May that represents the loan from Advancing Communities Forward.

There was also a 12¢ deposit and offsetting withdrawal for the establishment of a new Town PayPal account by **Mayor Max Taylor** in May.

Jim Barrington and **Rebecca Chandler** have completed their signature cards at Citizens National for all 3 City of Oak Valley accounts. **Norma Finnen** will complete her signature card this week.

Discussed electronic access for our City National accounts. Currently Bill Horton still has the only access. Aldermen agreed the electronic access should transition to **Kelli Burkey**. Kelli will work with Bill to get this done.

Motion made to approve all bills/financial statements and banking topics as discussed by **Rebecca Chandler** and seconded by **Norma Finnen**, carried and approved by majority vote.

Building & Permits Report - Jim Barrington:

N/A

Road & Bridges Report - Randy Burkey:

Randy Burkey gave an update on meeting with the representative from RockAsphalt out of Uvalde, Tx. The RockAsphalt is mined in Uvalde and TxDOT is their largest customer. The product contains limestone with actual tar that activates under compression. It comes in 50 lb bags and bulk bags. **Randy** presented the Council with the quote that has been received for both options.

On May 19th, the RockAsphalt representative brought some product and it was tested in about 3 different places on Oak Valley roads. **Randy Burkey** and **Commissioner David Brewer** were impressed with the ease of application and how it was traffic ready in minutes. It was noted that there are some locations that will need to be built up with rip rap before applying the RockAsphalt.

It was recommended to go ahead and place a combined order along with the County. Oak Valley will purchase a pallet of the 50 lb bags which will be \$1,116 per quote shared with Council. **Commissioner Brewer** said it could be delivered to the County and the County can also store it if we need them to. The RockAsphalt has a 3 year shelf-life that heat and cold does not impact.

Motion made to purchase a pallet of RockAsphalt and store at the county barn for now. Motion made by **Norma Finnen** and seconded by **Rebecca Chandler**, carried and approved by majority vote. **Commissioner David Brewer** will order tomorrow.

Old Business

- Update on Road Drainage Grant Project:

Per Mayor **Max Taylor**, GrantWorks notified us that the 2 bids we received last month were both over budget. Our grant is for \$350K. Of this amount, GrantWorks administers for 10% or \$35K and engineering costs from Jacob & Martin are ~\$50K. GrantWorks requested that the Town of Oak Valley pay another \$18K along with our initial commitment of \$17.5K for our 5% match. Our response was to find another way.

After confirmation with the Tx. Municipal League, our only options are 1) pay the difference, 2) re-bid or 3) reduce the scope. The plan is now to remove the work scope of Basin B. This scope change will go back to the Tx. Dept of Agriculture for approval, with no re-bidding required. Vote the award bid should take place in our July meeting with work starting in August.

- Update on Bank Depository Request for Proposal:

Placed an ad in the Waco Tribune on June 9th with a deadline for response of June 30th. We will vote on our depository for the next 5 years in our July meeting. RFPs were also sent directly to our current local bank of City National and also Vera Bank of Corsicana.

New Business:

- Updated Code of Ordinances Discussion and Vote:

Chapter 1 (General Provisions), Section 8 (Penalties for Violation). **Mayor Max Taylor** read for discussion.

Chapter 4 (Health and Sanitation), Section 5 (Substandard Buildings Prohibited). **Mayor Max Taylor** read for discussion.

Motion to adopt updated ordinances as read, replacing the original ordinances and to be filed with Navarro County Clerk by **Randy Burkey** and seconded by **Norma Finnen**, carried and approved by majority vote.

- Selection of Citizens Advisory Committee:

Per **Mayor Max Taylor**, this week Advancing Communities Forward will begin applying for numerous grants on the behalf of Oak Valley. Oak Valley's assets are our building and land. How we utilize our Town Hall / Community Center and property could help us qualify for certain grants, i.e. library use and park use.

We would like to ask for citizen involvement with our Parks and Library Aldermen (**Norma Finnen** and **Rebecca Chandler**) in order to bring our ideas together for the betterment of our community. Three citizens in attendance volunteered to help.

Motion to establish a Citizens Advisory Committee made by **Norma Finnen** and seconded by **Randy Burkey**, carried and approved by majority vote.

- 2023 Budget Amendment:

Mayor Max Taylor discussed our existing 2023 budget and made recommendations to amend. Oak Valley has a surplus due to the Advancing Communities Forward loan of \$20K. The surplus will fund the three newly added departments for Park & Recreation, Library/Events and Commerce.

Motion to amend our 2023 budget was made by **Norma Finnen** and seconded by **Kendall Walker**, carried and approved by majority vote.

Mayor Max Taylor has also scheduled to have Navco come by tomorrow and change out the locks.

Open Forum for Public Comment:

Linda Bennett expressed appreciation to **Mayor Max Taylor** for updating the ordinances.

Jim Venable asked if Town Hall could fly the flag. Council agreed.

Meeting adjourned at 7:33 PM.

Next meeting scheduled for July 11, 2023